

# Microsoft Office Groove 2007 Fundamentals, Deployment, and Administration

Course GWE50010A0: Three days; Instructor-Led  
**On This Page**



↓ [Introduction](#)

↓ [Audience](#)

↓ [At Course Completion](#)

↓ [Prerequisites](#)

↓ [Course Outline](#)

## **Introduction**

This three-day instructor-led course provides students with the knowledge and skills to install, configure, and administer Microsoft Office Groove 2007. Students will become familiar with Groove 2007 Relay Server, Management Server, and Data Bridge Server, and will learn to create and configure templates and to configure Active Directory integration.

↑ [Top of page](#)

## **Audience**

This course is intended for IT pros.

↑ [Top of page](#)

## **At Course Completion**

After completing this course, students will be able to:

- Install and configure Microsoft Office Groove 2007.
- Install and configure the Groove 2007 Relay Server.
- Install and configure the Groove 2007 Management Server.
- Install and configure the Groove 2007 Date Bridge Server.
- Create and configure a template in Groove Server 2007.
- Configure Active Directory integration within Groove Server 2007.

↑ [Top of page](#)

## **Prerequisites**

Before attending this course, students must have:

- Familiarity with Groove 2007 Client
- Familiarity with Microsoft Office SharePoint 2007

↑ [Top of page](#)

## **Course Outline**

### **Module 1: Installing and Configuring the Microsoft Office Groove 2007 Client (for Enterprise Customers)**

This module explains how to work as a team dynamically and effectively inside a collaborative workspace by using the Groove 2007 Client.

#### **Exercises**

- Launch the Virtual PC (VPC) for This Lab
- Create a New Groove 2007 Workspace
- Create a New Groove User Account
- Connect a Groove Workspace with a SharePoint Document Library
- Invite Someone to the Groove 2007 Workspace
- Modify the Discussion Tool by Using the Groove Forms Designer
- Add an Out-of-the-Box Tool to the Groove 2007 Workspace
- Add a Groove InfoPath Forms Tool and Import a Template

After completing this module, students will be able to:

- Understand how to create a Groove workspace.
- Learn how to create a Groove user account.
- Learn how to edit and save data within a workspace.
- Learn how to add the SharePoint Files tool to the workspace and synchronize data back to SharePoint from Groove.
- Learn how to bring data from SharePoint into the workspace.
- Add out-of-the-box tools to the workspace.
- Customize tools by using the Groove Forms Designer.

### **Module 2: Installing and Configuring the Microsoft Office Groove 2007 Relay Server**

This module explains how to conduct a fresh installation of the Microsoft Groove relay server; how to generate the relay server keys in the Groove relay server; how to generate the SOAP identity keys; how to customize the Relay Server Quota and Tuning Settings; and how to back up key files, configure startup and recovery settings, and start the relay server.

#### **Exercises**

- Install the Relay Server
- Configure Groove Relay Server Information and Generate the Server Keys
- Generate SOAP Identity Keys
- Customize Relay Security Settings
- Prepare for and Start the Groove Relay Server

After completing this module, students will be able to:

- Understand how to install Relay Server.
- Learn how to configure Groove Relay Server Information.
- Learn how to generate server keys.
- Understand how to customize security settings.
- Learn how to start the Relay Server.

### **Module 3: Installing and Configuring Microsoft Office Groove 2007 Management Server**

This module explains how to conduct a fresh installation of the Groove Management Server; how to set up a Web site to require authentication to access it; how to add, edit, remove, and enable role-based access control for Groove Management Server administrators; how to create a domain; and how to connect a Management Server with Groove Relay Servers.

#### **Exercises**

- Install the Management Server
- Set Up for Authentication
- Configure the Management Server with Administrators
- Configure the First Domain
- Connect the Management Server with Groove Relay Servers

After completing this module, students will be able to:

- Understand how to install the Management Server.
- Learn how to set up for authentication.
- Learn how to configure Management Server.
- Learn how to configure a domain.
- Learn how to connect the Management Server with Groove Relay Servers.

#### **Module 4: Installing and Configuring Microsoft Office Groove 2007 Data Bridge Server**

This module explains how to conduct a fresh installation of the Groove Data Bridge Server and how to configure the Groove 2007 Data Bridge Server.

#### **Exercises**

- Install the Data Bridge Server
- Configure the Groove Data Bridge Server

After completing this module, students will be able to:

- Understand how to install the Data Bridge Server.
- Learn how to configure the Data Bridge Server.

#### **Module 5: Working in Microsoft Office Groove Server 2007**

This module explains how to configure an Identity template with Groove Server 2007; how to create a Device Policy template; how to create a member; and how to use a new account.

#### **Exercises**

- Create an Identity Policy Template
- Create a Device Policy Template
- Create a Member
- Use the New Account

After completing this module, students will be able to:

- Configure a template.
- Create a template.
- Create a member.
- Use a new account.

#### **Module 6: Configuring Active Directory Integration Within Microsoft Office Groove Server 2007**

This module explains how to configure directory integration with Groove Server 2007; how to set up the Active Directory connection; how to map Active Directory directory service objects to Groove; how to set up the synchronization interval; and how to check if a connection is working.

### **Exercises**

- Configure Directory Integration
- Set Up the Active Directory Connection
- Look at the Field Mapping Tab
- Set Up Synchronization
- Verify That the Connection Is Working

After completing this module, students will be able to:

- Learn how to configure directory integration.
- Learn how to set up an Active Directory connection.
- Understand the Field Mapping tab.
- Learn how to set up synchronization.
- Understand how to verify that a connection is working.